

Republic of the Philippines
MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE in the CSC website:

ZENAIDA Y. SOLIVEN
HRMO

Date: 01/13/2022

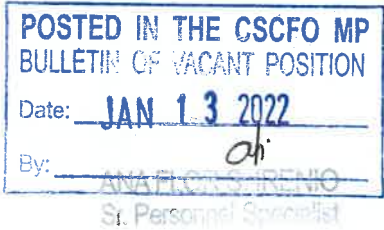
No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer V (Cashier III)	MTPSPCB-ADOF5-54- 2004	18	43681	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Secondary Level Eligibility		Cashier's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 24, 2022.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last two (2) rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license (Authenticated); and
- 4. Photocopy of Transcript of Records. (Authenticated)
- 5. Photocopy of relevant certificate of seminar/ training attended (if any)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

REXTON F. CHAKAS
SUC PRESIDENT III
MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE
mpspc_op@yahoo.com



APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.
All qualified applicants are welcome to apply regardless of age, sex, civil status, religion, disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities (SOGI).