



BIDS AND AWARDS COMMITTEE

INVITATION TO BID

The Mountain Province State Polytechnic College invites interested contractors/suppliers to bid for the following project:

| Name of Project | Location | ABC | Duration | Fund Source | Bid Documents Fee |
|---|--|---------------|----------|----------------------------|-------------------|
| REPAIR OF BUDGET AND FISCAL PLANNING OFFICE | 2 nd Floor, Administration Building, Bontoc Campus, Bontoc, Mountain Province | Php522,000.00 | 30 CD | Fund 01 GAA FY 2023 (MOOE) | P1,000.00 |

Bids received in excess of the ABC shall be automatically rejected at bid opening.

Prospective bidders should possess a valid PCAB License applicable to the contract. Bidders must have completed a similar contract with value of at least 50% of the ABC and, have key personnel and equipment (listed in the Eligibility Forms) available for the prosecution of the contract. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act 9184, otherwise known as the “Government Procurement Reform Act”.

In the interest of the efficient and effective implementation of the project, all prospective bidders are encourage to attend the scheduled Pre-bid Conference.

Interested bidders may obtain further information from the Procurement Services at the 2nd Floor, Administration Building, Bontoc Campus and inspect the Bidding Documents from 8 o'clock a.m. to 5 o'clock p.m.

The schedules of activities are as follows:

| BAC Activities | Schedule |
|--|---|
| 1. Advertisement/Posting of Invitation to Bid | August 18-25, 2023 |
| 2. Issuance and availability of Bidding Documents Eligibility Forms | August 29-Sept. 11, 2023 (from 8:00 am – 5:00 pm) |
| 3. Pre-bid Conference Time: Place: | August 29, 2023 10:00 A.M New HRMT Conference Hall, 3 rd Floor, Academic Bldg. Bontoc Campus, Bontoc, Mtn. Prov. |
| 4. Request for clarification | August 29-30, 2023 |

| | |
|--|---|
| 5. Submission, receipt, and opening of Bids Closing Time: Opening of Bids: Place: | September 11, 2023 9:30 A.M. 10:00 A.M. New HRMT Conference Hall, 3 rd Floor, Academic Bldg. Bontoc Campus, Bontoc, Mtn. Prov. |
| 6. Bid Evaluation | September 11, 2023 Start at 10:00 A.M. to 5:00 P.M. |
| 7. Post – qualification | September 12-15, 2023 |
| 8. Approval of resolution/ Issuance of Notice of Award | September 18, 2023 |
| 9. Contract preparation and signing | Upon receipt of Notice of Award by the winning bidder |
| 10. Approval of Contract by higher authority | After signing of contract by both parties |
| 11. Issuance of Notice to Proceed | Upon approval of the contract |

The BAC will issue to prospective bidders the Bidding Documents at the Procurement Services, 2nd Floor, Administration Building, Bontoc Campus, upon payment of a non-refundable amount indicated above at Cashier's Office. Prospective bidders shall submit the Bid Documents to the BAC at the same address stated above.

The Mountain Province State Polytechnic College assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Further, the Bids and Awards Committee (BAC) assumes no responsibility for in case of non-awarding of the contract for reasons outside the control of the College.

Approved by:



DEXTER C. LINGBANAN
Chairperson

For further inquiries,
Please contact:

ROSE ANN K. MI-ING
BAC Secretariat
09385942369