



Republic of the Philippines

Mountain Province State Polytechnic College

Bontoc, Mountain Province

BIDS AND AWARDS COMMITTEE

INVITATION TO BID

The Mountain Province State Polytechnic College, through its Bids and Awards Committee (BAC) invites bidders to participate and to for bid for the hereunder projects:

Name of Project/s	Location	ABC	Duration	Fund Source	Bid Documents Fee
SUPPLY AND DELIVERY OF IT EQUIPMENT	Bontoc Campus, Bontoc, Mt. Province	P5,509,250.00	60 calendar days	Fund 01	P10,000.00
SUPPLY AND DELIVERY OF VARIOUS SOFTWARE	Bontoc, Mountain Province	P6,550,000.00	60 calendar days	Fund 05	P10,000.00

Prospective bidders should possess a valid Business Permit applicable to the contract and have completed a similar contract with a value of atleast 50% of the ABC, and have key personnel and equipment/software (listed in Eligibility forms) available for the delivery of the equipment/software. The BAC will use non-discretionary pass/fail criteria in the Eligibility Check/Screening as well as the Preliminary Examination of Bids. The BAC will conduct post qualification of the lowest calculated bid.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of the Revised R.A. 9184 and its Implementing Rules and Regulation (IRR).

The schedules of activities are as follows:

BAC Activities	Schedule
1. Advertisement/Posting of Invitation to Bid	March 10-16, 2022
2. Issuance and availability of Bidding Documents	March 10-29, 2022 (From 8:00 am – 5:00 pm)
3. Pre-bid Conference Time: Place:	March 17, 2022 2:00 P.M. MPSPC, Conference Hall, 3 rd Floor, Administration Bldg., Bontoc Campus, Bontoc, Mtn. Prov.
4. Request for clarification	March 18 and 21, 2022
5. Submission, receipt, and opening of Bids Closing Time: Opening of Bids: Place:	March 30, 2022 10:00 A.M. 10:30 A.M. MPSPC, Conference Hall, 3 rd Floor, Administration Bldg., Bontoc Campus, Bontoc, Mtn. Prov.
6. Bid Evaluation	March 30, 2022 Start at 10:30 A.M.
7. Post – qualification	March 31-April 6, 2022
8. Approval of resolution/ Issuance of Notice of Award	April 7, 2022
9. Contract preparation and signing	Upon receipt of Notice of Award by the winning bidder

10. Approval of Contract by higher authority	After signing of contract by both parties
11. Issuance of Notice to Proceed	Upon approval of the contract

The BAC will issue to prospective bidders the Bidding Documents at the Procurement Services, 3rd Floor. Admin. Bldg., Bontoc Campus, upon payment of a non-refundable amount indicated above at Cashier's Office. Prospective bidders shall submit the Bid Documents to the BAC at the same address stated above.

The Mountain Province State Polytechnic College assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Approved by:


ROGELIO K. BALCITA, JR.
Chairperson

For further inquiries,
Please contact:

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Secretariat
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