



Republic of the Philippines
Bontoc Campus
MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE
Bontoc, Mountain Province

RFQ No.: 19-01-080S
Issuance of RFQ: February 14, 2019

REQUEST FOR QUOTATION

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following :
TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **Php23,790.00**
2. Price Quotation should be inclusive of the 5% Final VAT and expanded withholding tax (EW7) of 1%.
3. Price Quotation shall be valid within thirty (30) calendar days from the deadline of submission of RFQ.
4. Delivery period is within ten (10) calendar days from receipt of Purchase Order.
5. If awarded the contract, processing and payment shall be made after complete delivery of services/supplies and final acceptance.
6. Refusal to accept an award may be ground for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA
7. Place of delivery - Supply and Property Management Office, Bontoc Campus.
8. The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
5	pcs	Binding Folder, Long, 3 holes		
5	pack	Folder, spandex		
20	pads	Notepad, Stick on (3" x 3"		
10	rolls	Tape, transparent (2"), 48 mm		
10	rolls	Double Sided tape (1")		
10	rolls	Double Sided tape (2")		
12	pcs	Permanent marker, black, broad		
12	pcs	Permanent marker, red, broad		
18	btl	Epson ink, Black		
3	box	Pencil, preferably mongol 2		
15	pcs	File box, close end		

- Note:**
1. **Total bid should not exceed the Approved Budget for the Contract, otherwise, not interested.**
 2. **Please indicate the total amount of your bid.**
 3. **The absence of a Landbank Account will deny you the opportunity to this bidding.**

All qualified suppliers are invited to pick up request for quotation papers on _____, 2019 at the BAC Secretariat Office, Bontoc
Campus.
Please submit in person or authorized representative your quotation with the following requirements:
1. **Mayor's Permit/Business Permit**
2. **PhilGEPS registration Certificate**
All sealed quotations must be submitted on or before _____ 2018 at 5:00 PM at the BAC Secretariat Office.
Mountain Province State Polytechnic College reserves the right to accept or reject any or all quotations and impose additional terms
and conditions it may deem proper.

Date

REXTON F. CHAKAS
College President

I have read and understood the Terms & Conditions stated above.
By signing this quote, I hereby agree and bind myself to the Terms & Conditions.

Signature: _____
Printed Name: _____
Business/Trade Name: _____
Landbank Account No: _____
Tax Identification Number: _____
Business Address: _____
Contact Number: _____

Canvasser