

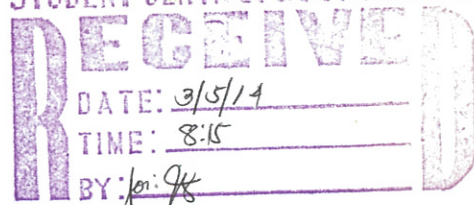


Mountain Province State Polytechnic College

Tadian Campus
Tadian, Mountain Province



STUDENT SERVICES & DEV'T OFFICE



BSBA EXTENSION PROGRAM

Promotion of Livelihood, Culture and Tourism thru Recycling Training

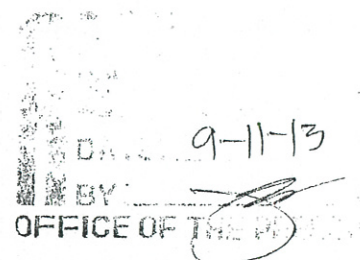
Barangay Bantey
February 14, 2014

TRAINING DESIGN



Mountain Province State Polytechnic College
Tadian Campus
Tadian, Mountain Province

TRAINING DESIGN



I. Project Title:	Promotion of Livelihood, Culture and Tourism thru Recycling Training
Theme:	"Beautiful Things out of Nothing"
Extension Program:	Environment, Livelihood, Culture and Tourism
Venue:	Different barangays of Tadian
Date:	September - December 2013
Implementing Agency:	BSBA Department, Extension
Coordinators:	Zaida P. Bañez Flaire H. Palangya
Trainers:	BSBA Students
Participants:	NGOs, Young Mothers, Out of School Youths and Community People
Source of Budget:	Counterparting (Extension Fund & Participants)

II. Rationale:

Mountain Province State Polytechnic College is an institution of higher learning mandated to promote the four-fold functions of the College; Instruction, Research, Extension and Production by providing technical assistance and services in consistence with MPSPC priorities and national goals. MPSPC is geared towards production as a sustaining arm of the College. The College has so far coordinated with various agencies in order to come up with different production activities.

Recycling is the process of taking a product at the end of its useful life and using all or part of it to make another product. Recycling protects and expands manufacturing jobs and increases competitiveness. Recycling also prevents pollution caused by the manufacturing of products from virgin materials.

Today, many Filipinos are engaged in handicraft businesses. Handicraft-making has become a means of livelihood for them, especially now that many handicraft owners are exporting their products to Japan, United States, Canada, Australia, Hong Kong, Singapore, and other countries around the world.

Over the years, Philippine handicrafts have evolved through innovative changes in designs reinforced by exciting choices and combination of indigenous materials. There is, however still ample room for improvement, particularly in remote upland communities with little access to market information, brokering services, capital, and technologies for value addition. In Tadian along, the barangays are gifted with raw materials needed for handicrafts making but they lack the knowledge and skills in order to make these materials into finished products.

With the reasons stated above, this training was conceptualized.

III. Objectives:

This activity aims to inculcate the necessary skills in handicraft making. It particularly aims to:

- gain knowledge on the importance of recycling;
- make products out of recycling; and
- develop the values of perseverance and industry

IV. Methodology

The following are the proposed schedule for the conduct of the activity per barangay:

• Bunga	=	September 17, 2013 (Tuesday)
• Mabalite	=	September 18, 2013 (Wednesday)
• Balaoa	=	September 26, 2013 (Thursday)
• Kayan East	=	October 4, 2013 (Friday)
• Kayan West	=	October 15, 2013 (Tuesday)
• Cagubatan	=	October 16, 2013 (Wednesday)
• Masla	=	October 19, 2013 (Saturday)
• Dacudac	=	October 22, 2013 (Tuesday)
• Sumadel	=	October 25, 2013 (Friday)
• Poblacion	=	October 26, 2013 (Saturday)
• Batayan	=	October 30, 2013 (Wednesday)
• Tue	=	November 8, 2013 (Friday)
• Pandayan	=	November 14, 2013 (Thursday)
• Cadad-anan	=	November 20, 2013 (Wednesday)
• Banaao	=	November 26, 2013 (Tuesday)
• Bantey	=	December 6, 2013 (Friday)
• Am-am	=	December 10, 2013 (Tuesday)
• Lenga	=	December 20, 2013 (Friday)

V. Expected Output:

At the end of the training, beautiful things shall be made out of recycled materials. Further, the said products are expected to be sold during festivals such as the Ayyoweng di Lambak and Lang-ay Festivals.

VI. Budgetary Requirements:

The budget for the training shall be coming from the extension fund of the college, barangay fund and from the participants.

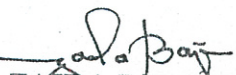
Snacks: 10 pax @ P40/pax x 18 barangays	= P	7,200.00	
Lunch: 10 pax @ P80/pax x 18 barangays	=	14,400.00	Extension
Total Budget	= P	21,600.00	(MPSPC Fund)


Materials (Participants' Counterpart)

Transportation (c/o College)


Total Budget


Prepared by:


ZAIDA P. BANEZ
Coordinator



FLAIRE H. PALANGYA
Coordinator

Noted:


SANTIAGO T. RECILE
Executive Dean


MARY T. DUMANGHI
Extension Director

APPROVED:


EUFEMIA C. LAMEN
College President

ACTIVITY REPORT



Republic of the Philippines
Mountain Province State Polytechnic College
Tadian, Mountain Province

ACTIVITY REPORT

I. NAME OF ORGANIZATION: Bachelor of Science in Business Administration
Student Organization

II. OBJECTIVE OF THE ACTIVITY:

- A. To gain knowledge on the importance of recycling;
- B. To make products out recycling products; and,
- C. To develop the values of perseverance and industry.

III. NATURE OF THE ACTIVITY: Extension Activity (Bantey, Tadian, Mountain
Province)

IV. DATE OF THE ACTIVITY: February 14, 2014

V. RESULTS/HIGHLIGHTS/PICTURES:

Barangay Bantey Tadian, Mountain Province was the 7th barangay visited by the Department of Business Administration MPSPC – Tadian Campus. The purpose of the visitation was to extend to the community people on how to make waste into a form of livelihood and promote environmental awareness.

Last February 14, 2014, eight (8) facilitators namely Judylyn Tabcao, Daisy Laban, Estrelita Dangla, Shella Gulongan, Nancy Dangpayan, Muriel Docusin, Meidi Bannog, and Zaida Banez conducted the said training. The group arrived at the Day Care Center of the barangay at 10:00 in the morning. The participants composing of young mothers, teachers and interested community members warmly welcomed them. The training was formally started by brief introduction. Rugs out of old used clothes, floral decors from rolled newspapers and flower origami and drinking glass from bottles were introduced to the participants. Though each of the participants were required to bring their own materials, other materials were prepared by the facilitators beforehand. Each participants was encouraged to produce their own output. At around 12:30, the group enjoyed the lunch prepared by Mr. Bannog. The activity ended early at 3:00 in the afternoon because of the

distance of the place. Some were disappointed because the training has to stopped but it was reiterated that they need to continue making their output. In doing such, some of the molders were left for future return for them to make their own molder.

VI. PROBLEMS ENCOUNTERED:

- Availability of vehicle
- Lack of time

VII. RECOMMENDATIONS:

- Vehicles should be made available for extension activity to provide ample time for the training.

Prepared by:



ESTRELITA C. DANGLA

BSBASO Governor

Noted by:



ZAIDA P. BAÑEZ

BSBASO Adviser

JOYCE D. CUYANGOAN

BSBASO Adviser

Date:

Narrative Report

Extension Activity on Promotion of Livelihood, Culture and Tourism Through Recycling Held on February 14, 2014 at Bantey, Tadian, Mountain Province.

Barangay Bantey of Tadian Mt. Province was the 7th barangay visited by the Department of Business Administration MPSPC- Tadian Campus. The purpose of the visitation was to extend to the community people ways on how to make waste into a form of livelihood and promote environmental awareness.

Last February 14, 2014, eight facilitators namely Judylyn Tabcao, Daisy Laban, Estrelita Dangla, Sheila Gulongan, Nancy Dangpayan, Muriel Docusin, Meidi Bannog and Zaida Banez conducted the said training. The group arrived at the Day Care Center of the barangay at 10:00 in the morning. They were warmly welcomed by the participants composing of young mothers, teachers and interested individuals. The training was formally started by a brief introduction followed by the training proper. Rugs out of old unused clothes, floral decors from news papers and flower origami and drinking glasses from bottles were introduced to the participants. Though each participant was required to bring their own materials, there were available materials prepared by the facilitators. Each participant was encouraged to produce their own output for safe keeping and sample. At around 12:30 p.m., the group enjoyed the lunch prepared by the facilitators. After eating, the activity resumed immediately. The training was ended at around 3:00 in the afternoon though some were resistant to stop working. Nevertheless, as a consideration, some molders and materials were left for them to continue making their unfinished product and as a sample in making a molder for future use.

Though only four ways of recycling were introduced during that day, it has garnered positive feedbacks from the participants and each individual was able to make their own finished product. The participants were eager and attentive during the activity that made it productive and a successful training. Also, the rug making received the best compliment because of its simplicity, practicality and a very good source of future income if improved and pursued. With the advocacy of the department on recycling, they will continue to exert effort and to move forward in extending trainings that have a great impact to individuals, to communities and to the environment.

ATTENDANCE SHEET



Republic of the Philippines
Mountain Province State Polytechnic College
Tadian, Mountain Province

Promotion of Livelihood, Culture and Tourism
thru Recycling Training

Attendance Sheet

When:

Where:

Name	Signature
1. MARILYN M POOTEN	
2. Melody Lapugen	
3. Marianne Degui-is	
4. Annie Kimmot	
5. Rosabe Vicente	
6. Jonalyn Payangdo	
7. Josephine Pagapa	
8. Genesieve Paladino	
9. Elvira Cadpa	
10. Maria Elena Langan	
11. Aida Godindin	
12. BOTLAS, Karen Grace K.	
13. [Faint Name]	
14. [Faint Name]	
15. [Faint Name]	
16. GULONGAN, SHELLA M.	
17. Bannog, Meide	
18. Judylyn Tabcao	
19. Zaida Bare?	
20.	
21.	
22.	
23.	
24.	
25.	
26.	
27.	
28.	
29.	
30.	

PICTURES

**Extension Activity
Bantey, Tadian, Mt. Province**



**Registration of
Participants**

**Opening
Program**



**Rug Making:
Ms. Judylyn demonstrating to the participants how
to start making a rug**

**Rug Making:
Participants making their own output**



**Flower Making:
Ms. Daisy demonstrating the making of flower out of used
newspapers**



**The Facilitators:
BSBA Faculty and Students**



PROGRAMME

PAPER



Mountain Province State Polytechnic College

Bachelor of Science in Business Administration

TADIAN CAMPUS

Tadian, Mountain Province

Welcome!

RECYCLING TRAINING -WORKSHOP

Theme:

"Beautiful Things Out of Nothing"

February 13, 2014

Bantey, Tadian, Mountain Province

THIS SERVES AS AN INVITATION



Bachelor of Science in Business Administration—Tadian Campus

Poblacion, Tadian, Mountain Province

EVALUATION

Assessment of the Recycling Training

Findings

The recycling training was assessed by 7 individuals out of 12 participants from Barangay Bantey. The following are the results of the assessment.

Objectives of the Training:

Majority of the participants rated the attainment of objectives of the training as to clarity, relevance and attainment is excellent. This only entails that the activity promotes environmental awareness and livelihood from waste.

Effectiveness of the Trainees

Six (6) out of seven (7) respondents evaluated the trainers as excellent in facilitating the training.

Communication

They assessed that there was enough interaction and discussion among the participants that paved way to a better learning environment.

Organization and Planning

The participants were satisfied on the conducted training since they rated the duration of the fine activity, fine management, adequacy of materials and flow of activity as excellent.

Overall Rating for the Training

As a whole, the recycling training was rated as excellent by the participants.

Conclusions

1. The training was appreciated by the participants especially the rug making. Their satisfaction was evidenced by their eagerness to learn and make their own output as accomplishment during the activity.
2. The participants assessed that the activity was useful not only to them as an individual but also on environmental awareness.

Recommendations

1. More training on livelihood should be extended by trainers.
2. More materials to be used to make the activity materialize.
3. Request to come again.
4. More participants



Republic of the Philippines
MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE
Business Administration Department
Tadian Campus, Tadian, Mountain Province

February 05, 2014

Engr. SANTIAGO T. RECILE
Executive Dean
MPSPC- Tadian Campus
Tadian, Mountain Province

Thru: Ms. DONNALYNE A. MASILLEM
Office of the Students Affairs Coordinator

Sir:

Greetings!

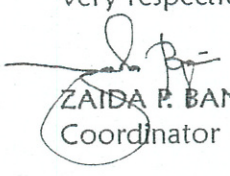
In our advocacy to give back to the community through our extension activity entitled "Promotion of Livelihood, Culture and Tourism thru Recycling Training", we will conduct such at Bantey, Tadian, Mountain Province on February 13, 2014. The activity was scheduled last December 6, 2014 but due to the department's activities, it was not pursued. To assist us during the training, may we request that the following students be excused from their classes on the said date;

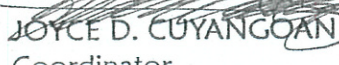
1. Estrelita Dangla
2. Shellah Gulungan
3. Judilyn Tabcao
4. Nancy Dangpayan
5. Narold Pasngadan
6. Meidi Bannog
7. Daisy Laban
8. Muriel Docusin

Rest assured that our students will comply with the necessary requirements during their absence.

Thank you very much and may our request be considered.

Very respectfully yours,



ZAIDA P. BANEZ
Coordinator


JOYCE D. CUYANCOAN
Coordinator

Recommending approval:

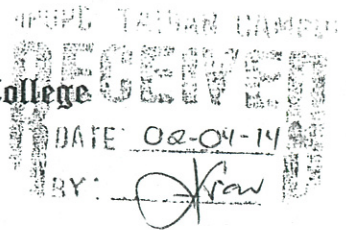

DONNALYNE A. MASILLEM
OSA Coordinator

Approved:


SANTIAGO T. RECILE
Executive Dean



Republic of the Philippines
Mountain Province State Polytechnic College
Tadian, Mountain Province



February 04, 2014

Engr. SANTIAGO T. RECILE
Executive Dean – Tadian Campus
Mountain Province State Polytechnic College
Tadian, Mountain Province

Sir:

In connection to the scheduled extension activity of the Business Administration Department entitled Promotion of Livelihood, Culture and Tourism thru Recycling Training at Bantey, Tadian, Mountain Province on February 13, 2014, may we request for a college vehicle to ferry the trainers and coordinators.

Thank you and God Bless.

Very respectfully yours,


ZAIDA P. BAÑEZ
Coordinator


JOYCE D. CUYANGOAN
Coordinator

Approved:


SANTIAGO T. RECILE
Executive Dean