



Republic of the Philippines
Mountain Province State Polytechnic College
OFFICE OF THE COLLEGE PRESIDENT
Bontoc, Mountain Province
mpspc@mpspc.edu.ph

OFFICE ORDER

No. PRFC- 038

Series of 2018

**TO: MS. ZENAIDA Y. SOLIVEN
MR. DEXTER C. LINGBANAN
MS. NORALYN D. CHUMACOG**

FROM: REXTON F. CHAKAS
College President

**RE: CONSTITUTION OF THE 2018 SALN REVIEW AND COMPLIANCE
COMMITTEE**

DATE: 01 OCTOBER 2018

Pursuant to the provisions of RA 6713 regarding Filing and Submission of the Statement of Assets, Liabilities and Net Worth (SALN) and Disclosure of Business Interests and Financial Conditions under Rule VIII of the Rules Implementing of the Code of Conduct and Ethical Standard for Public Officials and Employees as amended by CSC Resolution NO. 06-0231, you are hereby constituted as the Review and Compliance Committee for the 2018 Statement of Assets, Liabilities and Networth (SALN) of MPSPC employees.

Your functions shall include the following:

1. Evaluation of submitted SALN forms to determine whether said statements have been properly accomplished
 - a. A SALN is deemed properly accomplished when all applicable information or details required therein are provided by the filer.
 - b. Items not applicable to the filer should be marked with N/A (Not Applicable)
2. Submission of the following lists of employees in alphabetical order.
 - a. Those who filed their SALNs with complete data.
 - b. Those who filed their SALNs with incomplete data; and
 - c. Those who did not file their SALNs
3. Preparation of the Compliance Order for employees covered by No. 2b and 2c above.

For your compliance